

I. PERMITS

To obtain a permit for the Construction or erection of a new or replacement above ground pool, you must provide the following information with the completed permit application form available at the Technical Services Department or online at www.greecenycity.gov.

A. Tape Location or Instrument Survey Map

Copies of this map are often found with the papers you received at closing, or at the offices of the mortgage holder. Copies may be found at the Technical Services Department files, for some properties. Please call ahead to determine availability.

You will need to provide the following information:

1. The pool dimensions and depth
2. The pool location in relation to property lines and structures.
3. Overhead power lines and other services

B. Accessory Structures to Swimming Pool

Structures such as decks, sheds, and fencing require separate permits. Construction drawings are required for decks. The map that you are providing with the pool application is sufficient for sheds and fences, and no construction drawings are required for these items.

C. Contractor as Applicant—Requirement

The contractor must provide a Certificate of Liability Insurance which will be kept on file with the Town of Greece. A Certificate of Workman's Compensation will also be required on either a C-105.2 or U-26.3 Forms. For self-employed contractors, the CE-200 waiver of Workman's Compensation may be submitted.

D. To obtain a permit for an Existing Pool

It is not always possible for the Town to issue a permit for a preexisting pool installation. The Town will perform a courtesy inspection as the first step in the permitting and certification process. Often preexisting pools that were installed without a permit or inspections, do not conform to the building code or zoning ordinance, and must be removed or modified.

D. To demolish an In ground Pool

Demolition of an in ground pool does require a permit. Persons demolishing (filling) in ground pools are required to fracture or otherwise make permeable the pool bottom before filling.

II. REQUIRED INSPECTIONS

A. Pre-dig inspection (In-ground Pools Only)

Call for the pre-dig inspection when the excavation area has been marked/staked out on the site. This inspection is to insure that the proposed location of the pool will not interfere with existing swales and storm drainage.

If pool filling results in the alteration of existing grades or drainage, approval must be obtained from the Town of Greece Engineering Department (225-4590). Property owners are also instructed to contact the Assessor's Office for removal of the tax rolls (723-3610)

B. Electrical Inspections

The Town of Greece registers electrical inspection agencies to perform inspections of all electrical installations including pools. The electrical inspection must be performed before the Technical Services Department conducts the final inspection. You should address any questions regarding the electrical component of the installation, to the agency you have chosen to inspect the work.

Commonwealth Electrical Inspection 624-2380
New York Board of Fire Underwriters 436-4460
Middle Department Inspections 454-5191

***POOL ALARMS ARE REQUIRED FOR ALL POOLS INSTALLED OR SUBSTANTIALLY MODIFIED AFTER DECEMBER 14th, 2006.**

D. Final Pool Inspection

An inspection is required upon the completion, and before the pool is put into use.

You can request inspections by calling 723-1923.

If the inspection performed by the Technical Services Department results in an approval, a Certificate of Compliance will either be mailed to the property owner at a later date or will be available for pickup at the front counter.

III. LOCATING AND INSTALLING A POOL

A. Setback to Property Lines

Swimming pools may be located in rear yards only, and conform to the setbacks established in the town of Greece Zoning Ordinance. Generally, pools must be set back from side and rear lot lines in a dimension equal to or greater than ten percent of the lot width, but not less than six feet, nor more than ten feet. The proper location and setback for your lot can only be determined by reference to the Town of Greece Zoning District Map. This determination will be made at time of application.

B. Setback to Structures

Swimming pools, excluding hot tubs and spas, shall be at least ten feet away from any structure on the same or adjacent property, except for pool decks. See the brochure on decks for more information.

A variance may be applied for any of the aforementioned setback requirements through application to the Town of Greece Board of Zoning Appeals call 723-2432

C. Separation from Overhead Wire

The National Electric Code requires that all pools must be located at least ten (10) feet from overhead electrical wires

D. Separation from Active Well or Private Waste Disposal System

All pools are required to be at least fifteen feet away from the above, unless written relief is obtained from the Monroe County Health Department.

E. Filling and Excavating

Soil removed during the installation of a pool shall not be left on the property without a fill permit, except for that which is the minimum necessary to level the pool and pool side walkways. The pool or pool grading shall not interfere with or divert the flow of surface water, nor interfere in any other manner with the use or enjoyment of adjacent property.

F. Drainage

There shall be no drainage of pool water to a sanitary sewer or onto an adjacent property.

IV. ENCLOSURE

With the exception of above ground pools with restricted access and that have at least forty eight inches between pool decking or adjoining grade and the pool

top, all swimming pools shall be enclosed as set forth below:

The enclosure shall be at least four (4) feet in height and a maximum clearance to grade of two inches.

Horizontal openings between pickets on picket type fences, shall not exceed four (4) inches.

Where a chain link fence is provided, the openings between links shall not exceed two and one quarter inches (2.25)

Horizontal members less than forty five inches (45) require a max spacing of one and three quarter inches (1.75)

Railings and fences shall be sufficient to resist loads, as defined by Appendix G of the Residential Code of New York State.

Gates provided for an enclosure shall open away from the pool, be self-closing and latching with the latch handle located within the enclosure a minimum of three (3) inches down from the top of the gate and at least forty eight (48) inches above grade, or walking surface.

Pool alarms are required for all pools installed or substantially modified after December 14th, 2006.

The wall of a dwelling is permitted to serve as part of the enclosure if:

A swinging door and or a sliding door in the wall shall be self-closing and self-latching or equipped an a alarm that meets the following standard UL2017.





Town of Greece Technical Services



**RESIDENTIAL IN-GROUND
POOLS**

Permits are required for all structures permanent or temporary pools, spas, hot tubs, or tanks, having a depth of twenty four inches or more, to conform to the requirements of the New York State Uniform Fire Prevention & Building Code.

ALL SWIMMING POOLS REQUIRE PERMITS

**TOWN OF GREECE
1 VINCE TOFANY BOULEVARD
GREECE, N.Y. 14612**

It is recommended to provide at least two fixed ladders remote from one another, for exiting the water.

Post pool safety rules conspicuously for all users to see. Sample language is available from the National Spa and Pool Institute and American Red Cross.

V. SOURCES OF ADDITIONAL INFORMATION

National Spa & Pool Institute
2111 Eisenhower , street
Alexandria, Virginia 22314
1 -703-838-0083

American Red Cross
50 Prince Street
Rochester, New York 14607
461-9800

International Code Council
500 New Jersey Avenue
Washington, DC 2001-2070
www.iccsafe.org

**New York State Uniform Fire
Prevention & Building Code**
New York State Department of State
41 State Street
Albany, NY 12231
(585) 671-9760

Zoning Ordinance
Town of Greece
One Vince Tofany Boulevard
Greece, New York 14612

**Code of the Town of Greece
Swimming Pool Law**
Town of Greece
One Vince Tofany Boulevard
Greece, New York 14612

VI. SOME COMMON MISTAKES TO AVOID

Reducing an above ground pool height to less than forty eight (48) inches to adjacent grade unless you intend to construct an enclosure

Not maintaining required pool barrier. (i.e. removing batteries from required pool and entry alarms.)

Installing a pool within an easement without first having received the written permission of the easement holder.

Installing within a swale designed for storm water run off.

Using a pool before receiving a certification from an electrical inspection agency and the Town of Greece.

Mating structures within existing easements without first obtaining a license agreement or release of easement.

Altering or filling at any existing draining swales or areas, without the approval of the Town of Greece Engineering Department.

Exceeding the allowed lot coverage of twenty five (25) percent.

Designing/using a pool filter system that will create entrapment.

VII. POOL SAFETY TIPS

There is no substitute for adequate supervision,

Do not place objects near a pool or spa fence that would permit children to climb over the enclosure.

A clear view of the entire pool or spa from the house, should be maintained by removing vegetation or other obstacles.

When a pool is covered, cover it in conformance with the manufacturer's instruction and always drain immediately water that collects on the cover .

Keep toys, particularly wheeled toys, outside of the pool enclosure.

Store all chemicals properly.

Smoke & Carbon Monoxide detectors shall be installed in every dwelling as required by New York State Law.

TOWN OF GREECE
1 Vince Tofany Boulevard
Greece, New York 14612
(585) 723-2443