

STATE OF NEW YORK
TOWN OF GREECE JUSTICE COURT
SMALL CLAIMS PART

4 Vince Tofany Blvd, Rochester, NY 14612

COUNTY OF MONROE

NOTICE TO DEFENDANT:

TO: _____

TAKE NOTICE THAT _____, PLAINTIFF ASKS
JUDGEMENT IN THIS COURT AGAINST YOU FOR \$ _____
TOGETHER WITH COSTS, UPON THE FOLLOWING CLAIM:

In agreement with which the Plaintiff: _____

DATE CLAIM AROSE: _____

HEREBY DEMANDS JUDGEMENT

There will be a hearing before this court upon this claim on _____ 20____
at _____ pm/am, held at 4 Vince Tofany Blvd, Greece, New York 14612.

YOU MUST APPEAR to present your defense, or to present any claims that you may have against the other party at the hearing described above. **IF YOU DO NOT APPEAR IN PERSON OR BY AN ATTORNEY, JUDGEMENT WILL BE ENTERED AGAINST YOU, EVEN THOUGH YOU MAY HAVE A DEFENSE.** If your defense or counterclaim is supported by witnesses, account books, receipts or other documents, you must bring them to the hearing. If you admit the claim but desire time to pay, you must appear personally on the day set for the hearing, state to the court that you require time to pay and show your reason for same.

Clerk's Signature

Date

NOTE: If you desire a jury trial, you must, before the day set for the hearing, file with the Justice or Clerk of the Court a written demand for a trial by jury. You must also pay the Justice or Clerk a jury fee of \$10.00 and file an undertaking in the sum of \$50.00 or deposit such sum in the cash to secure the payment of costs that may be awarded against you. You will also be required to make an affidavit specifying the issues of fact which you desire to have tried by jury stating that such trial is desired and demanded in good faith. Under the law, the court may award \$25.00 additional costs to the plaintiff if a jury trial is demanded by you and decision is rendered against you.

*Plaintiff is aware that in small claims court they can only sue for a monetary amount, not for items, merchandise, pain & suffering or personal belongings. _____ (initials)

This small claims action is valid only when the Town of Greece Seal is attached. This form must be filed in person with the proper small claim fee at the Greece Town Court. A court date will be assigned once filed at the court.

TOWN COURT
TOWN OF GREECE
SMALL CLAIMS PART

COUNTY OF MONROE

I hereby declare under the penalty of perjury that the claim or cause of action set forth herein has not previously been presented to any Court or Judge.

Plaintiff's Signature

Daytime Phone Number

Judgement Rendered In Favor Of:

- Plaintiff
- Defendant
- Upon Default
- After Trial

AMOUNT \$ _____

COSTS \$ _____

PERSONAL SERVICE \$ _____

TOTAL \$ _____

Judge's Signature

Date

JUDGE'S NOTES