



# TOWN OF GREECE

Department of Technical Services

1 VINCE TOFANY BOULEVARD ~ ROCHESTER, NEW YORK 14612

## Fire Marshal's Office

Phone (585) 723-2439 Fax (585) 723-2442

William Reilich  
Supervisor

### Application Requirements for Mall Kiosk's

Please provide the following items when applying for a permit to construct or occupy a kiosk or similar structure in a mall:

- Provide a mall map on which you have indicated the proposed kiosk location and Kiosk address. Show proposed separation distances to other structures and kiosks in the mall.
- Provide a description of the activities at the kiosk.
- Provide a drawing of the kiosk and a list of the construction materials. Kiosks are to be constructed of non-combustible material and/or fire-retardant-treated wood.
- Provide a completed Fire Marshal Permit Application form.
- Provide the permit fee of \$125.00. Please make checks payable to the "Town of Greece".
- Provide a 5 lb 3A-40BC Portable fire extinguisher with current inspection tag.

Your plans should demonstrate compliance with the following section of the Building Code of New York State, (Title 19NYCRR);

#### **Section 402.6.2 Kiosks.**

1. Combustible kiosks or other structures shall not be located within a *covered* or *open mall* unless constructed of any of the following materials:
  1. *Fire-retardant-treated* wood complying with [Section 2303.2](#).
  2. Foam plastics having a maximum heat release rate not greater than 100 kW (105 Btu/h) when tested in accordance with the exhibit booth protocol in [UL 1975](#) or when tested in accordance with [NFPA 289](#) using the 20 kW ignition source.
  3. Aluminum composite material (ACM) meeting the requirements of Class A *interior finish* in accordance with [Chapter 8](#) when tested as an assembly in the maximum thickness intended.
2. Kiosks or similar structures located within the *mall* shall be provided with *approved automatic sprinkler system* and detection devices. (*Most kiosks will not require additional suppression or detection.*)
3. The horizontal separation between kiosks or groupings thereof and other structures within the *mall* shall be not less than 20 feet (6096 mm).
4. Each kiosk or similar structure or groupings thereof shall have an area not greater than 300 square feet (28 m<sup>2</sup>).

Once you have received a permit you may start to assemble the kiosk. Before you put the kiosk to use you need to call Town of Greece Fire Marshal Donald Bowers 723-2439, and set an appointment for an inspection. Once you have received a satisfactory inspection you will be provided Certificate of **Compliance or Occupancy**. You may begin operations on the receipt of the certificate.

Please note that these generic requirements apply to typical mall kiosk installations. Additional requirements may apply to kiosks of unusually large size, or non-typical activities.

**FEE \$125.00 (Check by Mail or Cash/Credit payable to Town of Greece)**