



William Reilich
Supervisor

TOWN OF GREECE

Department of Technical Services

1 VINCE TOFANY BOULEVARD ~ ROCHESTER, NEW YORK 14616-5016

Fire Marshal's Office

Phone (585) 723-2439 Fax (585) 723-2442

Application requirements for mall kiosk's

Please provide the following items when applying for a permit to construct or occupy a kiosk or similar structure in a mall:

- Provide a mall map on which you have indicated the proposed kiosk location and Kiosk address. Show proposed separation distances to other structures and kiosks in the mall.
- Provide a description of the activities at the kiosk.
- Provide a drawing of the kiosk and a list of the construction materials. Kiosks are to be constructed of non-combustible material and/or fire-retardant-treated wood.
- Provide a completed Fire Marshal Permit Application form.
- Provide the permit fee of \$125.00. Please make checks payable to the "Town of Greece".
- Provide a 5 lb 3A-40BC Portable fire extinguisher with current inspection tag

Your plans should demonstrate compliance with the following section of the Building Code of New York State, (Title 19NYCRR);

"§402.10 Kiosks. Kiosks and similar structures (temporary or permanent) shall meet the following requirements:

- 1. Combustible kiosks or other structures shall not be located within the mall unless constructed of fire-retardant-treated wood.*
- 2. Kiosks or similar structures located within the mall shall be provided with approved fire suppression and/or detection devices.*
- 3. The minimum horizontal separation between kiosks and other structures within the mall shall be 20 feet (6096 mm).*
- 4. Each kiosk or similar structure shall have a maximum area of 300 square feet (28 m²)."*

Once you have received a permit you may start to assemble the kiosk. Before you put the kiosk to use you need to call Town of Greece Fire Marshal Donald Bowers 723-2439, and set an appointment for an inspection. Once you have received a satisfactory inspection you will be provided Certificate **of Compliance or Occupancy**. You may begin operations on the receipt of the certificate.

Please note that these generic requirements apply to typical mall kiosk installations. Additional requirements may apply to kiosks of unusually large size, or non-typical activities

FEE \$125.00 (Check by Mail or Cash/Credit payable to Town of Greece Clerk)