

Town of Greece  
FREEDOM OF INFORMATION

Documents or records maintained by the Town of Greece may be obtained by contacting Cheryl M. Rozzi, Town Clerk and Records Access Officer. Requests can be made in the following ways:

- Completion and submittal of this form to the Town Clerk in person, by mail, or fax (585) 723-2459
- Completion and submittal of the online request form:  
<http://www.greecenycity.gov> Go to Departments/Town Clerk/FOIL Requests (left drop down box) to submit on-line.

**Property Records**

PROPERTY ADDRESS: \_\_\_\_\_

TAX ACCOUNT NO. (if known) \_\_\_\_\_

**All Other Records: Please clearly define the specific records you are seeking. (A request for "anything" or "everything" will not be accepted).**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Once a determination has been made as to whether or not the requested records are available and disclosable, you will be notified: Please provide the appropriate contact information below:

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE NO. \_\_\_\_\_

\_\_\_\_\_ FAX NO. \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

There is no charge to review the records. Copies of records will be made available upon payment of the following fees:

\$ \_\_\_\_\_ pages X .25 per page (for 8 1/2" x 11" or 14" documents) or the actual cost incurred by Town for reproduction.

\$ \_\_\_\_\_ actual cost of production for all other records.